



# Friend/Relative Recommendation Form

**Student:** Please fill this page out, sign, date, and give this form to close friend or relative reference.

## APPLICANT INFORMATION

Name		Home Phone (    )	
Street Address		City/State/Zip	
Date of Birth (MM/DD/YYYY)	E-mail Address		

**Please read before distributing form.** This form should be completed by a close friend or relative who knows the applicant well and returned by him/her directly to Valley Family Church

Applicant Signature

Date

**To the Friend/Relative:** Thank you for helping us to determine the applicant's compatibility with EPIC Commission. All information you provide will be strictly confidential. We are looking for an honest and accurate assessment of the character and the spiritual life of the applicant. By no means are we looking for perfection and your honesty will not necessarily prevent a student from being accepted. **The applicant cannot be considered until this reference form is received; therefore, your prompt completion of this form is greatly appreciated. Thank you for your time and assistance.**

Return all pages of this form directly to:  
Valley Family Church  
Attn: EPIC Commission  
2500 Vincent Avenue, Kalamazoo, MI 49024

If more space is required to elaborate, please attach additional information to this form.

How long have you known applicant?

\_\_\_\_\_ Years                      \_\_\_\_\_ Months

Please describe your relationship with the applicant:

How well do you know him / her?

- By name/sight
- Casually, little contact
- Fairly well, regular contact
- Very close, frequent contact

How long has he/she attended church/youth group?

\_\_\_\_\_ Years                      \_\_\_\_\_ Months

To your knowledge, has the applicant made a meaningful, personal commitment to Jesus Christ?

- Yes     No     Not Sure

If "No" or "Not Sure", please comment:

In your association with the applicant, what level of spiritual commitment have you seen exemplified?

- Faithful     Inconsistent     Other

If "Other", please comment:

How would you describe the applicant's emotional maturity?

- Extremely mature; has proven ability to operate under stress and pressure
- Above average in maturity and emotional stability
- Possesses average emotional stability and maturity
- Below average, experience has shown that the applicant might not be able to endure stress
- Applicant has frequently demonstrated signs of inability to cope with stress. Such as a rage or withdrawal, is erratic in attitude and action, or has demonstrated instability in other ways

Please describe how the student usually reacts in a situation where they are being rebuked or corrected:

- Withdraws     Becomes discouraged     Gets angry
- Accepts patiently     Constructively responds
- Other (please explain):

Do you have any reason to believe the applicant would be unreliable, dishonest, or of questionable character?

- No     Yes (if yes, please explain):

Would you have any concern with this person working with children or youth?

- No     Yes (if yes, please explain):

As far as you know, is the applicant PRESENTLY involved in a dating relationship?

- No     Yes

In your opinion, which of the following areas of ministry does the applicant seem gifted? (Check all that apply)

- |  |  |                                   |  |                                      |
|--|--|-----------------------------------|--|--------------------------------------|
| <input type="checkbox"/> Communication   | <input type="checkbox"/> Prayer          | <input type="checkbox"/> Drama    | <input type="checkbox"/> Electrical        | <input type="checkbox"/> Homeless    |
| <input type="checkbox"/> Administration  | <input type="checkbox"/> Children        | <input type="checkbox"/> Sr. High | <input type="checkbox"/> Visitor Follow-Up | <input type="checkbox"/> Hospitality |
| <input type="checkbox"/> Secretarial     | <input type="checkbox"/> Public Speaking | <input type="checkbox"/> Jr. High | <input type="checkbox"/> Encourager        | <input type="checkbox"/> Music       |
| <input type="checkbox"/> Discipleship    | <input type="checkbox"/> Photography     | <input type="checkbox"/> Elderly  | <input type="checkbox"/> College / Career  | <input type="checkbox"/> Art         |
| <input type="checkbox"/> Evangelism      | <input type="checkbox"/> Altar Worker    | <input type="checkbox"/> Video    | <input type="checkbox"/> Languages         | <input type="checkbox"/> Medical     |
| <input type="checkbox"/> Counseling      | <input type="checkbox"/> Cooking skills  | <input type="checkbox"/> Sound    | <input type="checkbox"/> Teaching          | <input type="checkbox"/> Carpentry   |
| <input type="checkbox"/> Computer Skills | <input type="checkbox"/> Laboring        | <input type="checkbox"/> Plumbing | <input type="checkbox"/> Worship           | <input type="checkbox"/> Other:      |

Does the applicant have personality traits which impair his/her relationship with others?  Yes  No

Comments:

Please check one box next to each topic	Excellent	Good	Needs Improvement	Poor	No Opportunity to Observe
Self-Discipline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Acceptance by Others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teaching Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Influence on Others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Christian Commitment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooperativeness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal Appearance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Moral Character	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Health	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social Adaptability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrity & Honesty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional Stability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please check one characteristic per section that best describes the applicant:

<b>Physical Condition</b> <input type="checkbox"/> Frequently incapacitated <input type="checkbox"/> Below average <input type="checkbox"/> Fairly healthy <input type="checkbox"/> Good health <input type="checkbox"/> Rugged & Vigorous	<b>Intelligence</b> <input type="checkbox"/> Learns & thinks slowly <input type="checkbox"/> Average mental ability <input type="checkbox"/> Alert, has a good mind <input type="checkbox"/> Brilliant, exceptional	<b>Christian Experience</b> <input type="checkbox"/> Relatively superficial <input type="checkbox"/> Over-emotional <input type="checkbox"/> Genuine and growing <input type="checkbox"/> Warmly contagious
<b>Willingness to Serve</b> <input type="checkbox"/> Reluctant to serve <input type="checkbox"/> Motives Confused <input type="checkbox"/> Usually willing to serve <input type="checkbox"/> Eager to serve as needed	<b>Leadership Ability</b> <input type="checkbox"/> Makes no effort to lead <input type="checkbox"/> Tries but lacks ability <input type="checkbox"/> Has some leadership ability <input type="checkbox"/> Good leadership ability <input type="checkbox"/> Unusual ability to lead	<b>Relationships</b> <input type="checkbox"/> Avoided by others <input type="checkbox"/> Tolerated by others <input type="checkbox"/> Liked by others <input type="checkbox"/> Well liked

Please check one characteristic per section that best describes the applicant:

<b>Responsiveness to Others</b> <input type="checkbox"/> Slow to sense how others feel <input type="checkbox"/> Reasonably responsive <input type="checkbox"/> Understanding and thoughtful <input type="checkbox"/> Usually responsive & understanding	<b>Achievement</b> <input type="checkbox"/> Does only what is assigned <input type="checkbox"/> Smart but doesn't complete tasks <input type="checkbox"/> Meets average expectations <input type="checkbox"/> Takes initiative	<b>Teamwork</b> <input type="checkbox"/> Frequently causes friction <input type="checkbox"/> Insists on having own way <input type="checkbox"/> Usually cooperative <input type="checkbox"/> Works well with others
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**Please check the words that describe the applicant. Choose only a few that really stand out to you:**

- Servant-hearted
- Understanding
- Tolerant
- Humorous
- Nervous
- Good Listener
- Disciplined
- Domineering
- Flexible

- Teachable
- Dependable
- Motivated
- Perfectionist
- Prejudiced
- Easily Embarrassed
- Anxious
- Critical
- Peaceful

- Moody
- Enthusiastic
- Lacking Humor
- Easily Offended
- Patient
- Committed
- Easily Discouraged
- Stable
- Fearful
- Wise

**Please share with us any additional information you may have about the applicant that would help in our evaluation. This information could cover recent experiences or incidents in the applicant's family life or general personality appraisal.**

<b>Name</b>	<b>Signature</b>	
<b>Phone (    )</b>	<b>Date</b>	<b>Church</b>

**Return to:**  
 Valley Family Church  
 Attn: EPIC Commission  
 2500 Vincent Avenue, Kalamazoo, MI 49024

If you have any additional questions or information that you would like to communicate with us, please contact us at 269-324-5599.

